



KERALA STATE ROAD TRANSPORT CORPORATION

TRANSPORT BHAVAN, FORT, THIRUVANANTHAPURAM-695023

Telephone No: 0471-2471011 (Extn. 252/312)

E-mail: mngmrw@kerala.gov.in, meco@kerala.gov.in Web: www.keralartc.com

TENDER No. ML03/12/2026-MEC-KSRTC-HQ/Part-1 Dt: 22.07.2026

NOTICE INVITING TENDER (e-tender)

HIRING OF Non-AC SEGMENT BUSES (DIESEL FUELLED) ON WET LEASE

TECHNICAL & COMMERCIAL BID

1. e-Tender invited from the Bus Owners / Bus Operators / Consortium of Bus Owners / Operators for providing Non-AC Buses on Wet Lease.

a	Tender No.& Date	ML03/12/2026-MEC-KSRTC-HQ Part-1 Dt: 22.07.2026
b	Item	Hiring of Non-AC Segment Buses (Diesel Fuelled) On Wet Lease.
c	Quantity	11 Mtr to 12 Mtr Non-AC Diesel Buses – 600 Nos.
d	Requirement period	10 th November 2026 to 20 th January 2027. If required, it may be extended upto 1 year.
e	Specification	See Clause No.2 of this Notice Inviting Tender to know the Specifications of buses.
f	Place of tender Opening	Kerala State Road Transport Corporation, Transport Bhavan, Fort, Thiruvananthapuram-695023
g	Tender Fees (Non Refundable)	Rs.2360/- (Rs.2000/-+GST@18%) (Rupees Two Thousand Three Hundred and Sixty Only)
h	Earnest Money Deposit	Rs.25,000/- (Rupees Twenty Five Thousand Only)
i	Mode of Payment of EMD & Cost of Tender	Online through SBI Internet Banking/NEFT through e-procurement portal. EMD & Tender Fee should be remitted as a single transaction. Split payment is not allowed.
j	Mode of Submission of Tender	Tender should be submitted online through e-GP website www.etenders.kerala.gov.in
k	Validity of Tender	Should be valid for 180 days
l	Rate firmness	Offered Basic Rate should be firm for the entire contract Period from the date of offer.
m	Contract address/ Telephone nos. for help incase of any doubt in e-tendering process (Help desk)	Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram-695004 Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in Website: www.etenders.kerala.gov.in

SI NO	Particulars	Date and time
1	Date of release of tender	22/07/2026
2	Online tender submission Start Date	28/07/2026, 15.00 hrs
3	Date of pre-bid meeting	27/07/2026 15:00 hrs
4	Online tender submission End Date	07/08/2026 17:00 hrs
5	Date of online Technical bid opening	10/08/2026 11:00 hrs
6	Date of opening of the price bid	Will be informed to the qualified bidders after technical-bid evaluation

INTRODUCTION

Kerala State Road Transport Corporation (KSRTC), one of the largest public Transport Corporations in India was established on 01-04-1965. KSRTC has 25% share in public transport and offers services at very economical rates and with better riding comfort. KSRTC own 5763 buses. The average daily distance operated is 15 lakh Km, carrying an average of 32 lakh passengers daily. The administrative set up of the Corporation is basically two-tier system, the Chief Office being the controlling and co-coordinating agency. Unit level offices are established at different places across the state for the operation of services. Its vision is to provide or secure or promote the provision of an efficient, adequate, economical and properly coordinated system of road transport service in the State of Kerala.

KSRTC, as a part of additional fleet operation, an initiative has been taken for hiring buses on wet lease, Sabarimala Special service operation.

Kerala State Road Transport Corporation (KSRTC) invites e-tenders in three bid system (Technical bid, Vehicle Inspection, financial bid) from eligible Bus owners/ Bus Operators/ Consortium of bus owners /operators as per the conditions of this NIT for the selection of bidders. The bidder should upload the "General Information about the tenderer". For this purpose, KSRTC solicits technical and commercial bid from qualified prospective Bidders.

2)General Specifications of buses:

Specifications for the Hiring of Non-A/C Buses with Driver (WET LEASE).

i) Pamba –Nilakkal Chain Service -200 Nos.

Sl. No.	Particulars	Specification
1	Service Type	Wet Lease for Non AC Ordinary / Mofussil Services
2	Number of Buses	200 Nos.
3	Bus Type	Fully Built Passenger Bus complying with CMVR, AIS-052 Bus Body Code and all applicable statutory regulations
4	Overall Length	Minimum 11000 mm
5	Minimum Seating Capacity	48 Passenger Seats
6	Seating Layout	2 × 2 or 3 × 2
7	Seat Type	City or Mofussil Passenger Seats
8	Passenger Doors	Minimum 2 Nos.
9	Engine	Diesel with applicable emission norms

ii) Special Service from Various Depots and Special Centres-400 Nos

Sl. No.	Particulars	Specification
1	Service Type	Wet Lease for Non AC Long distance service operation.
2	Number of Buses	400 Nos.
3	Bus Type	Fully Built Passenger Bus complying with CMVR, AIS-052 Bus Body Code and all applicable statutory regulations
4	Overall Length	Minimum 11000 mm
5	Minimum Seating Capacity	48 Passenger Seats
6	Seating Layout	3 × 2
7	Seat Type	Ergonomically designed high-back passenger seats with adequate cushioning suitable for prolonged passenger travel.
8	Passenger Doors	Two passenger Door preferable
9	Engine	Diesel with applicable emission norms

3. GENERAL CONDITIONS

- a. The buses provided on Wet Lease service operation shall have valid registration and having age less than **Eight (8) years** at the time of delivery to KSRTC.
- b. The bidder shall ensure that the offered buses are eligible for taking stage carriage permit.

- c. The Conditional tenders will be rejected.
- d. KSRTC reserves the right to increase or decrease the **quantity of buses to be hired**, depending upon operational requirements.
- e. The buses shall be deployed as per the requirement in any of the KSRTC depots/operating centres/special centres.
- f. The amount of EMD shall be forfeited in case after their tender is accepted and the bidder (s) fails / fail to execute the contract document
- g. Final decision of tender proceedings will be vested with the Chairman and Managing Director who reserves the right of rejecting any or all the tenders without assigning any reason for doing so if it is in public interest.
- h. The tenders which are not accompanied by necessary documents / information will be rejected without assigning any reason for doing so.
- i. Alteration in the form of tender, specification etc. will not be permitted.
- j. The selected bidder/bidders will be awarded Contract by the Corporation for providing **Non-AC Segment Buses (Diesel Fuelled)** hiring on wet lease basis to the Corporation.
- k. The buses shall be hired for the period from 10th November 2026 to 20th January 2027 for the operation of Nilakkal – Pampa Chain Service, Interstate and Intrastate special services in connection with Sabarimala Service operations. If required, the contract may be extended for a further period upto a maximum of 1 year.
- l. The entire Service operation, including route scheduling, deployment, and utilization of buses, shall be under the exclusive control and direction of KSRTC.
- m. Monthly assured bus kilometers for non-AC bus shall be 3,000 kilometers.
- n. The bidder shall permit to affix the KSRTC logo, required write ups regarding the service nature shall be displayed in suitable place of bus body and glasses.

- o. Operational hours per day will be up to 18 hours within a span of 24 hours as per the operational arrangement of KSRTC.
- p. The successful bidder shall not operate or sublease the offered buses to any other service or contract during the contract period with KSRTC. If any violation in the contract may result in termination and forfeiture of security deposit.
- q. The bidder should authorize their representative to participate and sign on behalf of the bidder **(Annexure-8)**.
- r. Diesel required for operation of the Pampa – Nilakkal Chain Service buses shall be supplied through KSRTC fuel filling facilities, and the successful bidder shall bear the cost of the diesel consumed, which shall be recovered at the prevailing retail market price applicable on the date of issue/filling which will be deducted from the Invoice submitted by the bidder.
- s. KSRTC shall provide space at Nilakkal Bus Station for inspection and maintenance of the buses, along with electricity and compressed air facilities, while the successful bidder shall, at its own cost and responsibility, arrange all other maintenance requirements, including manpower, tools, equipment, spare parts, consumables, utilities, and any other infrastructure necessary for the maintenance and upkeep of the buses throughout the special service period of Nilakkal-Pampa Chain service buses only.
- t. Standing passengers shall be permitted in the hired buses for operational convenience.

4. PREQUALIFICATION CRITERIA

- a) **Eligible Bidders:-**The Bus Owners/Bus Operators/Consortium of Bus Owners And Bus Operators. The bidder shall have the capacity to offer minimum 5 buses in any category, an Undertaking in this effect shall have to be uploaded **(Annexure-1)**. However these buses need not be of his own but shall have to obtain Power of Attorney **(Annexure-2)** in the format appended agreeing to provide buses. In case of a consortium, they shall assign one of the members of the consortium as prime bidder to participate in the tender **and**

shall submit the notarized copy of consortium agreement. The vehicle shall be registered either in the name of the Bus Owners/Bus Operators/Consortium of Bus Owners and Bus Operators if required Power of Attorney shall be uploaded.

- b) The Bus Owners/Bus Operators/Consortium of Bus Owners/ Operators should submit an undertaking duly notarized stating that they / their operators are not blacklisted in Government / Semi-Government institutions / Any STU on Rs.200/- stamp paper in technical bid submission. **(Annexure-3)**
- c) The bidder shall provide the required GST number, PAN as applicable. Copy of the documents to be uploaded.
- d) **Vehicle Registration certificate of the OFFERED BUSES:- Valid registration certificate, Insurance, Pollution under Control Certificate and vehicle tax paid etc should be uploaded** along with **Annexure-4**. After issuing the LoI the qualified bidder shall produce the certified copy of original documents in hard form. Also to be ensured that the offered buses are not blacklisted by MVD.
- e) This Notice Inviting Tender (NIT) including Appendix & Annexures should be signed and stamped on all pages by the bidder and it should be scanned and uploaded.
- f) The bidder should remit the required Tender Fee and Earnest Money Deposit (EMD) in 'Online mode' through SBI/NEFT, as per 1(g) and I(h) of the Notice Inviting Tender. No exemption in the case of EMD and Tender Fee. ***Bidders should ensure and convince themselves that the online payments made by them have been successfully transferred. KSRTC shall under no circumstances be responsible for failed transaction of the payments due to non-compliance of any online banking procedure and consequent rejection of tender.*** The EMD will not carry any interest. The EMD will be forfeited if the successful tenderers fail to execute agreement and furnish Security deposit, or in the event of withdrawal of offer once favor along with their offer.

- g) Offered Basic Rate should be firm for the entire contract period from the date of offer. **(Annexure-5)**
- h) The bidder shall upload the offered buses details in **Annexure-6.**
- i) VLTD, Speed Limitation Certificates shall be uploaded along with the RC Book.
- j) The bidder shall upload the General Information about the Tenderer in **Annexure-7.**
- k) If required the bidder shall upload the Authorization Certificate in **Annexure-8.**

5. BIDDING TERMS AND CONDITIONS

- a) **PERIOD OF CONTRACT:-** The contract tenure will be for a period of 10.11.2026 to 20.01.2027. If required, it is extended upto 1 year.
- b) **SECURITY DEPOSIT:-** The bidder has to remit a security deposit of Rs. 25,000 (Twenty Five Thousand Only) per bus to KSRTC in the form of DD / Bank Guarantee **(Appendix-1)** for the contract period. The Security deposit shall not carry any interest. In the event the bidder fails to honor any of the commitments entered into under the agreement and / in respect of any amount due from the bidder to the Corporation, the Corporation shall have absolute discretion to invoke the said Bank Guarantee from the Bank.
- c) **AGREEMENT:-** Successful bidders will have to execute an agreement in the prescribed form in **Rs.200/-** INDIAN STAMP PAPER after furnishing the Security deposit of **Rs.25,000/- per bus (Rupees Twenty Five Thousand Only)**, as per provisions of Kerala Store Purchase Manual for the due fulfillment of the contract. The Security Deposit can be remitted either in the form of Demand Draft from any Nationalized/Scheduled Bank drawn in favor of FA and CAO, KSRTC, Thiruvananthapuram, payable at Thiruvananthapuram or in the form of Bank Guarantee from any Nationalized/Scheduled Bank with a claim period of 3 months after the expiry of the contract. Security Deposit will be

returned without interest only after satisfactory completion of the contract in all aspects. If the bidders are not willing to execute the Agreement and Security deposit, the offer will not be considered and their EMD will be forfeited.

- d) **PRICE/BIDDING OF RATES:-**The bidder will quote price for hiring of Non-AC Segment Buses (Diesel Fuelled) On Wet Lease for one kilometer of operation in Indian Rupees for each slab of expected scheduled km of operation for the contract period as given in tender form. The hiring rates offered should be inclusive of all kinds of maintenance including break down attention, accident repairs, washing, HSD, Ad-Blue, other consumables and driver cost if any required and all other taxes which are to be levied on the bus like road tax, insurance. Excluding other expenses such as stage carriage permit fee, actual toll tax only. GST will be applicable on FEE as per the prevailing Rules/Laws.
- e) The bidders shall quote separate rates for each category of buses. The Lowest (L1) bidder shall be determined based on the weighted average rate calculated independently for each category of buses. **(Appendix-2)**
- f) The bidder ranked L1 based on the weighted average shall match the lowest rate quoted by any technically qualified bidder for each km slab.
- g) **BIDDING DOCUMENT:-**In the Bill of Quantity (BoQ) the taxes are to be mentioned in rupees, **not in % (percentage)**. Therefore the bidders are requested to upload the rate accordingly. The bidder should fulfill their obligation to pay the taxes payable to the Central Government / State Government or any local authority, as specified or implemented from time to time.
- h) The bidder should quote the rate of hiring in the following Kilometer Tariff for Wet Lease for Non AC Ordinary / Mofussil Services (Pamba –Nilakkal Chain Service)

Kilometer Tariff for which the rates to be quoted (per day)
Below 100
100-199
200-250
Above 250

- i) The bidder should quote the rate of hiring in the following Kilometer Tariff for Wet Lease for Non AC Long distance service operation (Various Depots and Special Centres)

Kilometer Tariff for which the rates to be quoted (per day)
Below 200
200-299
300-400
Above 400

- j) The LoA shall be issued to the L1 bidder for the number of buses offered by the bidder. If the buses offered by the L1 bidder are insufficient to meet the tendered quantity, the remaining technically qualified bidder(s) shall be given an opportunity to match the L1 rates. Upon acceptance of the L1 rates and other tender conditions, the LoA shall be issued to such bidder(s) for the balance quantity in the respective category, until the total tendered quantity is achieved.

6. KILOMETER CALCULATION

The difference in initial and final odometer reading while operating the schedules fixed by KSRTC will be the kilometer considered for making payment. Any disputes arising in the odometer readings it shall be mutually verified and ascertain the actual kilometer. If the bus has any kind of route deviation insisted by Government authorities / KSRTC for the smooth conduct of service while operation of service will be considered at actuals. Any distance operated by the operator for vehicle maintenance purpose,

washing purpose, or any other purpose other than those mentioned earlier will be excluded from calculation.

7. RESPONSIBILITIES OF THE BIDDER

- a) To inspect the Contracted Buses on a daily basis at the time of departure / sending the Contracted Buses on schedule so as to ensure their cleanliness, mechanical/electrical fitness and presentability of the Contracted Buses.
- b) After issuing LoA, the successful bidder shall handover all required documents and consent within 48 hours to KSRTC for taking stage carriage permit for starting the special service operation on 10.11.2026.
- c) The responsibility of the bidder is that they have to provide well cleaned buses in full condition for effective service operation with appropriate crew (well trained Driver).
- d) The bidder being an important stake holder in the project is expected to extend all possible cooperation to the Corporation to carry out the contract smoothly for its full period of the contract
- e) The bidder should take full responsibility for maintenance of the contract Buses, including but not limited to preventive maintenance schedule, breakdown maintenance, repair /reconditioning / replacement of parts and aggregates, minor and major body repair including refurbishing and accident repair whenever necessary.
- f) Timely replacement/maintenance of tyres and batteries.
- g) To ensure proper up-keeping, including but not limited to washing, cleaning, denting / painting of the contract Buses.
- h) To arrange and always have valid vehicle insurance, Pollution under control Certificate, Certificate of Fitness from RTO and tax paid documents of the Contracted Buses as per applicable laws. To take full responsibility including but not limited to all legal proceedings, final settlement of claims / awards given by any court of law in favour of or against its drivers, passengers and any other third party, which may arise on account of any accident.

- i) To provide proper uniforms to drivers driving the Contracted Buses. To provide properly trained well-mannered responsible, physically and mentally fit drivers with valid license for operating the Contracted buses.
- j) To provide the Contracted Buses at the scheduled time for operation and to ensure operational efficiency as prescribed in the Agreement and pay penalty in case of any shortcomings.
- k) Penalty will be imposed in case of any short comings in time bounded operational efficiency as per the NIT and agreement.
- l) To maintain record (including breakdown) of all activities carried out during the maintenance and operation of the Contracted Buses. Log book and daily log sheet shall be provided by KSRTC. It shall be filled by the driver and handover to the depot authorities after completion of the daily service operation.
- m) To generate and submit the invoices/bills weekly once in the manner detailed in the Agreement.
- n) To be responsible and liable for compliance with all applicable laws, including labour and local laws, pertaining to its staff. The bidder must agree to abide by any other new requirement introduced by the Government and Corporation from time to time.
- o) Employees Compensation Clause - The bidder shall comply with all laws in respect of Employee's Compensation Act, 2009 and all other laws in effect with reference to employing, safeguarding insurance and protecting all labour employed or used by the bidder and insure and continue to insure against 3rd party body injury liability or loss of life on each occurrence as per the statutory provisions.
- p) The bidder should provide statutory insurance coverage to indemnify the Corporation of all sums which the bidder shall become legally liable to pay for injury and property damage caused by an occurrence arising out of the ownership

maintenance of the bus.

- q) All legal obligations are to be complied with by the bidder (s) including awards from Consumer courts, labour courts and all other courts.
- r) The bidders /operators shall make sure that the bus shall be made available for the period requisitioned in a day and operate the scheduled KMs given for the day.
- s) The bidder shall agree to the use of bus for transportation of courier and other luggage and the entire proceeds of the same shall be the income of KSRTC.
- t) The bidder shall agree to arrange necessary facilities for the installation of LED/Manual display unit with proper illumination on four sides for the purpose of displaying destination.

8. Statutory Compliance:

The Bidder shall obtain himself, at his own expense, all the Specifications mentioned in NIT and provide Buses in accordance with Contract terms. The bidder shall be required to comply with all the latest provisions of the Central Motor Vehicle Rules 1989 (CMVR), Motor Vehicle Act 1988(MVA) and KMV Rules 1989, AIS:052 Bus body code along with all amendments therein and other Statutory and legal requirement as applicable on the date of agreement.

9. RESPONSIBILITIES OF THE KSRTC

- a) To arrange the requisite inspection of the Contracted Buses before entering into the agreement for assuring the quoted vehicle details are same.
- b) To arrange the requisite stage permits and to finalize proper fleet management/ scheduling of the Contracted Buses.
- c) To take responsibility for revenue collection by deploying the bus conductors or through any third party / AFC (Automated Fare Collection System).
- d) To monitor the revenue collection and take necessary remedial actions to enhance the revenue. It shall be the prime responsibility of the Corporation to make all possible

efforts to have the best financial viability of the Contracted Buses.

- e) To arrange tickets and all necessary stationery required for service operation.
- f) To issue operating instructions and any other advisory instructions from time to time to the bidder / the drivers of the bidder to maintain highest standard of services, including but not limited to safety, functionality and operationality of the Contracted Buses.
- g) To ensure timely payments to the bidder within the time frame to avoid any financial hardship to the bidder.
- To provide the parking facility and space for washing in KSRTC depots. In case of Nilakkal-Pamba chain service KSRTC shall provide, subject to availability, open space at the Pamba Garage for using bus washing purpose.
- h) Minimum quantity of water and electricity shall be provided by KSRTC for washing purpose.

10. Pre-Bid Meeting

- a. A pre bid meeting will be convened to clarify the doubts of the prospective tenders. The corporation may or may not amend the terms and conditions as well as technical specifications of the tender document after the pre-bid meeting on the basis of feedback obtained during such meeting with a view to obtain maximum number of competitive bids.
- b. Date of pre-bid meeting is mentioned in Section I.
- c. Pre-bid meeting is called by the Tender Inviting Authority to explain briefly about the requirements as well as the terms and conditions of the tender document and to get the views of the prospective tenderers, as part of ensuring transparency in the tender process.
- d. It is an opportunity for the prospective tenderer to obtain all the details about the tendered items, conditions governing the tenders and also to get the explanation of any ambiguous condition that may be present in the tender document.

11. Opening of Tender

- a) The technical bid opening is online. The date of technical bid opening is only published in advance. The date of opening of price bid will be decided later / obtaining clarification(s) from those who qualify in the technical bid and shall be informed to the qualified tenderers from time to time.
- b) The online opening of the technical bid and the price bid shall be done by the Tender Inviting Authority or his authorized representatives. The prospective tenderers or his/her representative who choose to attend the on-line bid opening can be a part by logging in to the e-tender portal with the registered digital signature. Tenderers or his/her representative shall not require coming to the office of the Tender Inviting Authority for the opening of either technical or pricing bids.

12. Evaluation of tender

- a) The bid evaluation will consist of three stages viz, **(i) Technical bid evaluations, (ii) Vehicle inspection, (iii) Evaluation of price bid.**
- b) The commercial terms and documents submitted as part of the technical bids shall be scrutinized by a Bid Evaluation Committee constituted by the Tender Inviting Authority.
- c) The Bid Evaluation Committee may also verify the veracity of claims in respect the experience and reputation of tenderer in the field, the financial solvency etc.
- d) The decisions of the Bid Evaluation Committee on whether the tenders are responsive or non responsive or requiring clarifications will be published.
- e) A Bidder, at any stage of tender process or thereafter, in the event of being found after verification by the Tender Inviting Authority, to indulge in concealment or misrepresentation of facts, in respect of the claims of the offer, shall be debarred/blacklisted.
- f) The Tender Inviting Authority may waive any minor infirmity or nonconformity or irregularity in an offer, which does not

constitute a material deviation, provided that the same shall not prejudicially affect the interest of the other bidders.

- g) The Tender Inviting Authority's decisions on the tender submitted shall be based on the decisions taken by the various committees and otherwise as per the clauses of this NIT.

13. Clarification of Bids

- a) During evaluation of bids, the Tender Inviting Authority may, at its discretion, give opportunity to the tenderer (s) for clarification of points raised by the bid evaluation committee on its bids submitted.
- b) The request for clarification and the response shall be in writing, either through email or by post.

14. Price Bids

- a) The Price bids (BoQ) of the shortlisted qualified tenderer(s) in stage I (Technical Bid Evaluation) and II (Vehicle Inspection) evaluation will be opened.
- b) The opening of the price bid shall be done online by the Tender Inviting Authority or his authorized representative and only the Price Bids of those firms qualified in the detailed scrutiny and evaluation of the Technical bid, conducted by the Technical Committee/Tender Inviting Authority shall be opened in the second round.
- c) The basic hiring rate for 1 km operation per bus in Rs. shall be quote by the bidder.
- d) There shall also be no hidden costs.
- e) Tenderer shall quote prices in all necessary fields in the available format. All required areas of the BoQ file (Column No. 4 and 5) shall be filled up.
- f) The tenders which, are not accompanied by necessary documents / information will be liable to be rejected without assigning any reason for doing so.
- g) The evaluation of the price bid is detailed in (**Appendix -2**)

15. Award of Contract

- a) The Contract will be awarded to the lowest evaluated responsive bidder qualifying to the final round after scrutiny of the technical bids, vehicle inspection and after price bid opening.
- b) The successful bidder shall execute an agreement with the Tender Inviting Authority Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement or issuance of LoA will lead to invoking of penal provisions and may also lead to blacklisting/debarring of the successful bid.

16. SERVICE LEVEL AND PENALTIES FOR SHORT FALLS

The successful operator of vehicle manufacturer shall procure, supply, operate and maintain Non AC Buses for Intercity / Interstate Bus Operations of the Corporation. The operator must provide the roadworthy buses to the Corporation in stipulated time failing which the penalty will be imposed by the Corporation.

SI. No	OPERATIONAL PARAMETER	NORM/ STANDARD	PENALTY/REMARKS,IF ANY	
1	Delay in bringing buses for service operation.	The successful bidder would be responsible to make its bus available one hour before the departure time at the schedule place/ bus stand from which the bus is to be operated for passengers.	Only 30 minutes delay in time for the supply of bus in one hour time is allowed without penalty.	
			a) 30 Minutes from 1 Hour vehicle supply time	No penalty
			b) 30 to 45 minutes from 1 Hour vehicle supply time	A penalty of Rs.250/-
			c) 45minutes to 1 hour from 1 Hour vehicle supply time	A penalty of Rs.500/-
			d) If the vehicle is supplied after the scheduled departure time, but not later than 20	It would be the sole discretion of the Corporation to send the bus for schedule trip or cancelling

			(twenty) minutes from the scheduled time.	the schedule and impose a penalty of Rs 1000/-
2	Break-down	All break downs (including tyre failures) will be considered for imposing penalty.	For the first breakdown in any month, no penalty shall be imposed. However, no payment for the lost kilometers. From the second breakdown onwards in the same month, a penalty of ₹500/- per breakdown imposed if the breakdown does not result in any scheduled kilometer curtailment. If the breakdown results in the curtailment or cancellation of the scheduled trip, a penalty of ₹2,500/- per breakdown imposed, and no payment for that day.	
3	Cleanliness / presentability and Functioning of all necessary equipment the Contracted Buses at the time of departure from the workshop.	KSRTC is authorized to inspect the Contracted Buses at the time of departure from the workshop to ensure cleanliness-inside and outside, proper functioning of ITS equipment, door functioning for safety purpose, functioning of wiper and lightings etc.	a. In case of vital defects or safety related issues, KSRTC can take a view not to send the bus on schedule till its rectification. Then penalty as per clause 1(d) of the penalty clause will be applicable. b. In all minor cases, where KSRTC considered it appropriate to send the bus on schedule, the penalty @ Rs 100 per bus shall be levied.	
4	Accidents	All the accident related repairs has to be borne by the bidder and KSRTC will not be responsible for any accident related repair work.	Maximum 48 Hours is allowed from the time of accident to release the bus for service operation. Any deviation of this will invite a penalty of Rs 1000/- per day over and above mentioned time.	
5	Rectification of complaints reported by KSRTC	Minor Cases in 24 Hours and Major in 48 Hours (except engine failure and accident repairs)	Penalty of Rs 250/- per day for the delay in rectification of reported complaints.	

17. GENERAL INDEMNITY

The bidder has to be indemnified against all claims, actions, loss, damages, reputation loss, costs, expenses, charges, including legal expenses which the Corporation may suffer or incur on account of any deficiency in services rendered by the company or breach of any, the company agrees to make good the loss suffered by the Corporation. The BIDDER shall undertake all responsibilities at his own risk and cost for the installation and maintenance of the entire. Consumer complaints/litigations arising out of the default due to the bidder on service.

18. TERMINATION

- a) Termination on expiry of the terms.
- b) This agreement shall be deemed to have been automatically terminated on expiry of the Contract period. The bidder shall remove the buses from stations of KSRTC within 15 days from the date of expiry of the agreement. KSRTC shall not be liable to pay any charges after the date of termination of agreement.
- c) Termination at the sole discretion of KSRTC.
- d) Not with standing anything contained herein, the KSRTC may at its sole discretion terminate the agreement by giving to the bidder thirty (30) days written notice in case of breach of any major terms and conditions of the Contract or on any other administrative ground. Also if the project is found not viable to the Corporation in future, the Corporation has the right to terminate or regulate or change the conditions stipulated in the agreement.

19. JURISDICTION OF APPLICABLE LAWS

All questions, disputes or differences arising under or out of or in connection with this Contract shall be subject to the laws of India and to the exclusive jurisdiction of the Courts in Thiruvananthapuram and Ernakulam.

20. FORCE MAJEURE

During the period as the obligations of the parties are suspended by force majeure, the bidder shall not be entitled to payment of any rate and the KSRTC is not liable to pay the rental

charges in the event of interruption of services or dislocation of services / non – operation of services due to unforeseen incidents, hartals / bandhs / strikes / natural calamities /Act of God/administrative orders of Government.

21. GENERAL INSTRUCTIONS TO BIDDERS

- a) Tender shall be made in English.
- b) In case of NEFT, remittance should be made only to the 22 digit beneficiary account number as seen in the remittance form which is available in the portal while submitting tender.
- c) **ON LINE PAYMENTS:-** The bidders shall seek clarification from **Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No.Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in ; Website: www.etenders.kerala.gov.in** and make himself conversant with procedure for online payment of the Tender Fee and EMD. **KSRTC shall under no circumstance be responsible for failed transactions due to non compliance of the above procedure.**
- d) The bid will be opened online through the e-GP website www.etenders.kerala.gov.in at the KSRTC, Transport Bhavan, Fort, Thiruvananthapuram on the date and time mentioned above in the presence of the Bidders/authorised representatives available. If the e-tender opening date happens to be a holiday or non-working day due to any valid reason, the Tender opening process will be done on the next working day at the same time and place specified. Any change in the opening date/time/venue due to other reasons shall be informed by way of Corrigendum published in the e-GP website.
- e) **DIGITAL SIGNATURE CERTIFICATE:-** Bidders will have to procure legally valid Digital Certificate as per Information Technology Act, 2000 for digitally signing their electronic bids. Bidders can procure the same from any of the license certifying

authority of India. For obtaining Digital Signature Certificate and help on e-tendering process, please Contract Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in; Website: www.etenders.kerala.gov.in on all government working days from 9.30 A.M to 5.30 P.M.

- f) Bidders are advised to note the Tender ID and Tender No. & Date for future reference.
- g) All uploaded scanned documents should contain the signature and the office seal of the bidders and should be digitally signed while uploading in e-tender portal. Documents uploaded without digitally signing shall entitle rejection of the Tender.
- h) The digitally signed Tender document and other specified documents shall be submitted online through the e-GP website www.etenders.kerala.gov.in well in advance before the last date and time. No submission shall be allowed after the last date mentioned.
- i) Bidders are advised to go through all conditions of the Notice Inviting Tender and the Tender documents carefully and to comply them to avoid rejection of their tender.
- j) The selected Bidder shall not be entitled to seek any deviation in the Agreement.
- k) Furnishing of any false information / fabricated document would lead to rejection of the tender at any stage.
- l) The Tenderer shall bear all costs associated with the preparation and submission of its bid and Kerala State Road Transport Corporation, Thiruvananthapuram, hereinafter referred to as "Tender Inviting Authority", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

m) Conditional tenders will be rejected.

CHAIRMAN & MANAGING DIRECTOR

I/We hereby accept all the above terms and conditions in its entirety.

Signature of bidder:

Name of bidder:

Address of bidder:

Telephone No. of bidder:

Mobile No. of bidder

Appendix—1

FORMAT OF BANK GUARANTEE

To

The Kerala State Road Transport Corporation
(Address)

WHEREAS_____ (Name and address of the Company) (Hereinafter called "the bidder") has undertaken, in pursuance of tender no. dated_____ (herein after called "the tender") to participate in the tender of The Kerala State Road Transport Corporation, (address) with (description of providing Non-AC buses on Wet lease for the operation of inter-state & intra state services to Kerala State Road Transport Corporation).

AND WHEREAS it has been stipulated by you in the said tender that the bidder shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as Earnest Money Deposit for compliance with its obligations in accordance with the tender;

AND WHEREAS we have agreed to give the bidder (name and address) such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the bidder, up to a total amount of_____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the bidder to be in default under the tender conditions and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We undertake to pay you any money so demanded notwithstanding any dispute or disputes raised by the bidder(s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under these presents being absolute and unequivocal.

We agree that no change or addition to or other modification of the terms of the tender to be performed there under or of any of the Tender Documents which may be made between you and the supplier shall in any way release us

from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

No action, event, or condition that by any applicable law should operate to discharge us from liability, hereunder shall have any effect and we hereby waive any right we may have to apply such law, so that in all respects our liability hereunder shall be irrevocable and except as stated herein, unconditional in all respects.

This guarantee will not be discharged due to the change in the constitution of the Bank or the bidder(s).

We, _____ (indicate the name of bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent, in writing, of The Kerala State Road Transport Corporation.

This Guarantee will remain in force up to _____ (Date). Unless a claim or a demand in writing is made against the bank in terms of this guarantee on or before the expiry of _____ (Date) all your rights in the said guarantee shall be forfeited and we shall be relieved and discharged from all the liability there under irrespective of whether the original guarantee is received by us or not.

(Signature with date of the authorised officer of the Bank)

..... Name and designation of the officer

.....

.....

Seal, name & address of the Bank and address of the Branch

Appendix—2

SAMPLE PRICE EVALUATION

KSRTC will deploy buses as per the actual requirement. Hence in the price bid form of BOQ the bidders are asked to quote the rate for hiring charges **per km per bus** in various Kilometer Slabs. The price bid evaluation for determination of **L1** status shall be on the basis of weighted average of basic rate arrived at as detailed below for each class of vehicles. The Contract will be awarded to the bidder whose weighted average value is the lowest.

Sample Calculation

Each category will be calculated separately in e-tender notice.

Item	KM slab	Weightage	Hiring charge (Basic Rate per Km per bus offered by the bidder)
Non-A/C buses (Nilakkal-Pamba Chain As per Clause No.2 Column 1) City/Moffusal type Seating Capacity:- Min. 48 Nos(2*2/3*2)	Below 100 km	20%	X1
	100-199 km	30%	X2
	200-249 km	30%	X3
	Above 250 Km	20%	X4

$$\text{Weighted Average Rate } Y = 0.2 \times X1 + 0.3 \times X2 + 0.3 \times X3 + 0.2 \times X4$$

Item	KM slab	Weightage	Hiring charge (Basic Rate per Km per bus offered by the bidder)
Non-A/C buses Special Service from Various Depots and Special Centres As per Clause No.2 Column 2) High-back passenger seats, Seating Capacity: - Min. 48Nos (3*2)	Below 200 km	20%	X1
	200-299 km	30%	X2
	300-399 km	20%	X3
	Above 400 Km	30%	X4

Weighted Average Rate $Y = 0.2 \times X1 + 0.3 \times X2 + 0.2 \times X3 + 0.3 \times X4$

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Date :

Place :

Annexure-1
(In the letter head of bidder/prime bidder)
DECLARATION (Minimum Quantity)

We, M/s- - - - -
bidding in this **e-tender No.** ML03/12/2026-MEC-KSRTC-HQ Part-1 dated
22.07.2026 we / I hereby declare that we / I will offer minimum quantity
of 5 number of buses in a lot as specified in the tender condition **4.a.**
We/I is aware that the violation of this clause will lead to rejection of
tender in the first round itself and / or may lead to forfeiture of EMD as
well as result in blacklisting / debarring of the tenderer.

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Date :
Place :

Annexure-2
(Proforma of Certificate be furnished along with Technical Bid)
POWER OF ATTORNEY
(On a Stamp Paper of relevant value)

E-TenderNo:ML03/12/2026-MEC-KSRTC-HQ/Part-1 Date: 22.07.2026

I/We.....(name and address of the registered office) do hereby authorise, appoint, nominate, constitute _____ son of _____ Resident of _____ as My lawful General Power of attorney to do the following acts and things :-

WHEREAS I am registered owner of vehicle i.e. a vehicle _____ bearing its Registration No. _____, Chassis No. _____ and Engine No. _____, Model _____ I have authorized said _____ son of _____ Resident of _____ in respect of my said vehicle to do the following acts and things on my behalf:-

1. To ply the said vehicle on the road, to give the same on hire basis to KSRTC for stage carriage operations .
2. To appear before the court of Law anywhere in India on my behalf for getting the said vehicle released on superdari and for this purpose to move any application, furnish the surety bonds, to sign vakalat and to engage /appoint Advocates on my behalf and as well as to appear in any cases civil or criminal related to this vehicle.

Dated this the ____day of 20__

For_____

(Name, Designation and Address)

Accepted

_____ (Signature)

(Name, Title and Address of the Attorney)

Date: _____

Annexure-3

(Proforma of declaration to be furnished in an Indian Stamp Paper of Rs.200/-)

{Notarization is Mandatory}

Format of self certificate stating that the Entity/Promoter/s / Director/s of Entity are not blacklisted any where.

Anti-Blacklisting Certificate

E-TenderNo:ML03/12/2026-MEC-KSRTC-HQ Part-1 Date:

We, M/s....., the Bus Operators for the buses on Wet lease (successful bidder), bidding in the e-tender No. TENDER No. ML03/12/2026-MEC-KSRTC-HQ/Part-1 dtd: 22.07.2026 do here certify and confirm that we or any of our promoter/s / director/s are not barred by State Government / any other Government entity or blacklisted by any state government or central government /department/Local Government/agency in India or from abroad from participating in Project/s, as on the.....(Last date of submission of Bid).

We further confirm that we are aware that our Application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this tender at any stage of the Bidding Process or there after during the agreement period. Dated thisDay of....., 20.....

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Annexure-4

Undertaking regarding Valid Registration Certificate under Central Motor Vehicle Rule 1989 of Government of India (CMVR 1989) of the offered Model. (In Indian Stamp Paper worth Rs.200/- Notarized)

Undertaking

We, M/s-----, the Bus Provider (successful bidder) of buses on Wet lease, bidding in e-tender No [TENDER No. ML03/12/2026-MEC-KSRTC-HQ/Part-1 dtd: 22.07.2026] do here by declare that our -----model/ variants of buses having Reg. Nos. _____, _____, _____, _____ Date of Registration_____, _____, _____, _____ are at present registered in KMVD as per Central Motor Vehicle Rule 1989 of Government of India (CMVR 1989) certification norms, and we are enclosing the copy of the Registration certificates.

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Annexure— 5

(In the letter head of bidder/prime bidder)
CERTIFICATE OF FIRMNESS OF RATES

We, M/s-----

bidding in the e tender No [Tender No.ML03/12/2026-MEC-KSRTC-HQ/Part-1
dt: 22.07.2026] for the hiring of Buses on Wet lease here by certify
that the rate quoted against the e-Tender will be firm for entire
period of Contract

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Place:

Date:

Annexure – 6 **KSRTC HIRING OF NON-AC BUSES ON WET LEASE DETAILS OF BUSES OFFERED**

Sl. No	Item	Make	Model With wheel base (in mm)	Number of buses offered	Seating Capacity and seat pattern (2x3 or 2x2)	Year of Manufacture
1	Wet Lease for Non AC Ordinary / Mofussil Services (Pamba – Nilakkal Chain Service) (As per Clause No.2(i)) City/Moffusal type Seating Capacity:- Min. 48 Nos(2*2/3*2)					
2	Wet Lease for Non AC Long distance service operation. (Various Depots and Special Centres) (As per Clause No.2(ii) Ergonomically designed high-back passenger seats Seating Capacity:- Min. 48 Nos (3*2)					

Name & Signature of Authorized Signatory of bidder

(Seal of bidder)

Place:

Date:

Annexure -7

(Proforma of Certificate be furnished along with Technical Bid)

KERALA STATE ROAD TRANSPORT CORPORATION

GENERAL INFORMATION ABOUT THE TENDERER

1	Name of the							
	Registered address of the firm							
	GSTIN							
	PAN NUMBER							
	State				District			
	Telephone No.				Fax			
	Email				Website			
Contact Person Details								
2	Name				Designation			
	Telephone No.				Mobile No.			
Communication Address								
3	Address							
	State				District			
	Telephone No.				Fax			
	Email				Website			
Type of the Firm (Please ✓ relevant box)								
4	Private Ltd.		Public Ltd.		Proprietorship			
	Partnership		Society		Others,			
	Registration No. & Date of							
Nature of Business (Please ✓ relevant box)								
5	Bus owner				Bus provider			
	Operator				Others, specify.			
Key personnel Details								
(Chairman, CEO, Directors, Managing Partners etc.)								
6	in case of Directors, DIN Nos. are required							

	Name		Designation	
	Name		Designation	
Bank Details				
7	Bank Account No.		IFSC Code	
	Bank Name & Address		Branch Name	
	Tel No		Email ID	
8	Whether any criminal case was registered against the company or any of its promoters in the past?			Yes / No
9	Other relevant Information provided *			
Date:		Office Seal		Signature of the tenderer / Authorised signatory

Name & Signature of Authorized
Signatory of bidder

(Seal of bidder)

Place:

Date:

Annexure—8

(Proforma of Certificate be furnished along with Technical Bid)
AUTHORIZATION CERTIFICATE
(On a Stamp Paper of relevant value)

I/We.....(name and address of the registered office) do here by constitute, appoint and authorize Sri/Smt (name and address) who is presently employed with us and holding the position of.....

As our attorney, to act and sign on my/our behalf to participate in the TenderNo.ML03/12/2026-MEC-KSRTC-HQ/Part-1 dt: 22.07.2026 for the hiring of Buses on Wet lease. I/ We hereby also undertake that I/we will be responsible for all action of Sri/Smt.....undertaken

By him/her during the tender process and thereafter on award of the contract. His/her signature is attested below

Dated this the ____ day of 20__

For_____

(Name, Designation and Address)

accepted

_____ (Signature)

(Name, Title and Address of the Attorney)

Date: _____

****END OF THE DOCUMENT****