



**KERALA STATE ROAD TRANSPORT CORPORATION**  
**TRANSPORT BHAVAN, FORT. THIRUVANANTHAPURAM-695 023**

**TENDER FORM (GENERAL)**  
**(Applicable with effect from 19-11-2007)**

- 1) **TENDER FOR THE SUPPLY OF .....**
- 2) Tender No.: .....
- 3) Name of Supplier:.....
- 4) Cost of Tender form as per Short Tender Notice: .....

SL. No.	Particulars of Items Required with Specifications	Quantity Required	Quantity offered	Rate/Unit	Time Required
5	6	7	8	9	10

**Note**

1. Columns **1 to 10** should be filled by the tenderer. No columns shall be left unfilled.
2. The rate quoted should be for F.O.R. Thiruvananthapuram. Otherwise sufficient data shall be provided in the tender so that the end rate for F.O.R Thiruvananthapuram could be worked out.
3. Sample should be sent separately along with tender or before the due date and time of tender. Offers without samples will not be considered. Samples should be sent to the Controller of Purchase & Stores, Kerala SRTC, Transport Bhavan, Fort, Thiruvananthapuram.
4. Tender should be accompanied by the cost of Tender Form & EMD as separate Demand Drafts. The Demand Drafts have to drawn in favour of FA&CAO, KSRTC, TVM payable at Thiruvananthapuram. Tender submitted without accompanying the cost of Tender Form & EMD shall be summarily rejected.
5. EMD is 1% of the total cost of articles Tendered subject to a maximum of Rs.5 Lakh
6. Details regarding the cost of Tender Form is available in the respective Short Tender Notice published in our Website.
7. I agree to sign and return the terms & conditions of Tender, failing which the tender will be liable to be rejected.

Place: Thiruvananthapuram  
Date:

**SIGNATURE & SEAL OF THE TENDERER**



# KERALA STATE ROAD TRANSPORT CORPORATION

## GENERAL TERMS AND CONDITIONS

(Applicable with effect from 19-11-2007)

TENDER NOTICE No. ....

DATED:.....

DUE ON: .....

1. The rate quoted must be for the Unit noted in the tender form. The price quoted should be in such a way that the end rate could be calculated early for the supply of item of Chief Stores, KSRTC, Pappanamcode, Thiruvananthapuram. Any loss damage etc. While on transit should be borne by the suppliers.
2. The articles are to be similar, in all respects according to the specifications shown in tender notice and as per samples supplied along with tender and shall be subject to the approval of the Chairman & Managing Director.
3. The Chairman & Managing Director does not bind himself to accept the lowest or any offer and reserves the right to select one or more from the offers made as considered expedient.
4. The quantities noted in the tender form are approximate only. The Corporation reserves the right to reduce or increase the quantity at the time of placing the orders and will be paid at the rate agreed in the quotation.
5. All orders placed by the Corporation are to be executed within the time limit specified. In the event of accepting the contract any failure to supply the item on or before the specified date or in the event of the supplies being rejected, the orders are liable to be cancelled.
6. In case the supply is not made within the stipulated time and as per the P.O. conditions, the Corporation will cancel the order and procure the item from any other source at the risk and cost of contractor. The KSRTC may deduct the difference in rate between the order rate and the rate actually paid for from the supplier's bill or from any money that may be due or become due to them or by initiating legal steps including revenue recovery.
7. The Chairman & Managing Director may reject any or all the supplies made which he consider not suitable for the purpose for which they are ordered for or because they are of inferior quality or not up to or in accordance with the specifications shown in the Tender Notice or not as per samples supplied along with tender and his opinion in the matter will be final and not liable to be questioned by the firm or any one on his behalf. Rejected articles should be taken back by the Contractor at his own cost.
8. The successful bidder has to execute an agreement as per the Kerala Store Purchase manual after furnishing Security deposit of 5% of the total cost of materials.
9. The payment for supplies will be made only after receipt and acceptance of every consignment of materials at the delivery point specified in purchase order.

This form should be signed, sealed and returned to this office along with the tender form.

Accepted

Place:  
Date:

SIGNATURE AND SEAL OF THE TENDERER  
WITH FULL ADDRESS AND DATE